

Mandatory Clinical Requirements Due prior to going on clinical

******Up to date instructions can be found at**

<http://www.marywood.edu/nursing/clinical-rotations.html>

Please check the website for any changes prior to obtaining your clearances.

1. Physical Examination:

To include all of the following elements and be submitted to Student Health Services in Loughran Hall. Phone 570 348-6249 Fax 570 961-4735 **(DO NOT SUBMIT YOUR PHYSICAL FORMS TO THE GOOGLE DRIVE. YOU ARE RESPONSIBLE FOR GETTING THEM TO STUDENT HEALTH SERVICES)**

- Physical Exam: Bring immunization records and **Health History Physical & Immunization Form** to your Health Care Provider (HCP) to be completed (Form can be printed from the Marywood website, under link Nursing, tab Current Students, then Forms)

Upon entry into the Undergraduate Nursing program, the following are required, one time only:

- 2 step PPD (It takes up to 1 month complete this process); Chest x-ray is required if positive PPD
- Rubella Titer (lab work results) & vaccine if found not immune
- Eye Examination Form (Form can be printed from the Marywood website, under link Nursing, tab Current Students, then Forms)
- Evidence of Hepatitis B vaccination or immunity by getting a titer drawn
- Evidence Varicella vaccination or immunity (either by having had the disease or by getting a titer drawn)
- You can have the titers drawn by your physician or by an outpatient lab...costs vary depending on insurance and where you go.

The following health requirements are required of ALL students annually:

- Physical exam and free of communicable disease statement

- PPD (one step) or CXR if positive PPD

Please note: Student Health Services will provide a physical and PPD free to students. Call to schedule appointment. All other services can be obtained from your own doctors or clinics. Fortis Institute in Scranton offers free dental exams, call for details.

2. **Urine Drug Screening**: annual requirement (7 panel is required)

Mid State Occupational Health
1000 Meade St, Medical Plaza
Dunmore, Pa 18512
Phone# 570-209-7160 Fax # 570-383-9761 (CALL FOR HOURS)

- Bring picture identification.
- The test costs \$45.00 and is payable by cash or visa at time of collection.
- Results are sent by Mid State Occupational Health to Prof Ciesielski, Clinical Coordinator.
- **If you have urine drug screen results through your work or your own primary care physician, these are also acceptable as long as it is a seven panel (or more) drug screen and it is not expired. It is your responsibility to obtain the results and submit them to the Nursing Department (by email to ciesielski@marywood.edu, by fax at 570-961-4761 or by mail to Marywood University Nursing Department, 2300 Adams Avenue, Scranton, PA 18509).**

3. **CPR Certification**: Must be kept current

- Must be one of the following courses and corresponding provider:
 - **Basic Life Support for the Health Care Provider (CPR & AED)** from the American Heart Association (AHA)
 - Classes are typically held on campus by the Nursing Department at a fee for students once in the fall and once in the spring semesters. Notification will be sent out as they are scheduled. If your CPR expires prior to a course being offered on campus you must be certified elsewhere.
 - Starting 6/1/16 any CPR certification submitted must be AHA (NOT American Red Cross or any other CPR)

4. Malpractice/Liability Insurance: Must be kept current, **updated annually**

- For **the RN Student**, can be purchased @ <http://www.nso.com/>

5. Pennsylvania Background Check (PATCH): Annual requirement

- The Pennsylvania Access to Criminal History (PATCH) criminal background check can be completed by following the instructions @ <https://epatch.state.pa.us/RecordCheckEntry.jsp;jsessionid=9412D19711A996A3C22282977900A1E3?action=new>

- Reason for the background check: Employment or Other

6. Pennsylvania Child Abuse Clearance: Annual requirement

- This form can be submitted online at <https://www.compass.state.pa.us/cwis/public/home>
- You must create a Keystone account. Save this information as you can use the login year to year.
- Select School employees not governed by the Public School Code as the reason or Employment
- Results can take 4-6 weeks

7. FBI Background Check: Annual requirement

FEDERAL (FBI) CRIMINAL HISTORY REPORT, AS OF MARCH 30, 2007
ACT 114, Section 111 of the Public School Code

- The fingerprint-based background check is a multiple-step process with results taking 4-6 weeks!

The applicant must **register prior to going** to the fingerprint site. Service without prior registration AND APPOINTMENT will not be provided at any fingerprinting location.

Registration is available **online** 24 hours/day, seven days per week at <https://uenroll.identogo.com/>

THE SERVICE CODE IS 1KG756 FOR STUDENTS WHO HAVE BEEN A RESIDENT OF PA FOR AT LEAST THE LAST 2 YEARS.

**FOR THOSE NOT A RESIDENT OF PA FOR AT LEAST THE
LAST TWO YEARS YOU NEED TO USE CODE 1KG8RJ**

Enter this code and then click schedule/manage appointment. Fill out your information, select the form of ID you wish to bring and either schedule your appointment. You will see a listing of locations when you go through your registration process.

The DHS Background Check Unit through the ChildLine and Abuse Registry will return the Federal Criminal History Record to the applicant (you). The applicant will then provide a copy of the Federal Criminal History Record to the Department of Nursing.

8. Background Confidentiality Waiver:

- Waiver can be obtained on the nursing website
- This needs **to be done once** prior to entering your first clinical course. Please sign and date and upload to your Google drive
- **PLEASE NOTE: This is not the same thing as the handbook acknowledgement form.**

All of the above documents EXCEPT Physical Examination, dental exam, vision exam, titers, and results of PPD go onto your Google Drive

Urine Drug Screen results will be sent directly from MidState Occupational Health if done there.

#1 Physical Examination Requirements are to be submitted to:

Marywood University
Student Health Services
2300 Adams Ave.
Scranton, PA 18509
Phone 570-348-6249
Fax 570-961-4735
Rev 9/16/20